



Janice Lai Jewell

Chinese Language Teacher

Contact

Address Arlington, VA 22207

E-mail janicelaijewell (at) gmail.com

Dedicated Chinese Language Educator with 20 years of comprehensive teaching expertise, specializing in developing adaptive, student-centered language acquisition strategies. Proven track record of designing innovative curriculum that accelerates language proficiency from novice to advanced levels. Multilingual instructor (Mandarin, Cantonese, English) skilled in creating immersive learning experiences that enhance long-term linguistic retention and cultural understanding. Demonstrated expertise in developing comprehensive language and cultural instruction, with a strong background in international language assessment methodologies.

Strengths and Skills

Native Mandarin Speaker

Native Cantonese Speaker

Lesson Planning

Interactive Teaching Style

Language Assessment Abilities

Cross-Cultural Communication

Continuous Professional Development

Team Collaboration

Excellent Communication

Online and Classroom Teaching Experience

Multimedia Teaching Tools

Work Experience

2008-06 -

Current

Chinese Language Instructor

MELE Associates and UChicago Argonne, Washington, DC

- Established the first Chinese language program for federal and contract employees at the National Nuclear Security Administration, U.S. Department of Energy.
- Designed course curriculum for a range of proficiency levels.
- Conducted in-person and remote classes on a regular basis.
- Improve the language ability of employees and reduced their reliance on interpreters.
- Trained all NNSA attachés posted to the U.S. embassy in Beijing through intensive, immersive Chinese classes.

2012-09 -

2022-08

Adjunct Professor

Institute of World Politics, Washington, DC

- Designed course curriculum and lesson plans from beginner to advanced levels for a private graduate school specializing in national security, intelligence, and international affairs.
- Additionally conducted classes to recent graduates and mid-career professionals to achieve their language proficiency goals.

- Promoted successful communication and performance in their professional assignments, to bring cultural awareness, and to enhance the leadership and management capabilities of the U.S. Foreign affairs community.
- Provided students with constructive, encouraging and corrective feedback.
- Increased course relevance by incorporating real-world examples and case studies into lesson plans.

2018-07 -
2020-03

Chinese Language Instructor

The Asia Group, Washington, DC

- Offered on-site language instruction at a strategic advisory firm specializing in the Asia-Pacific region.
- Customized lesson plans to focus on the US-China relationship.
- Enabled deeper understanding of Chinese business documents, news, and social media.
- Strengthened students' understanding of Chinese business etiquette and negotiation styles.

2017-08 -
2018-08

Chinese Language Teacher

Georgetown Day School, Washington, DC

- Planned, organized, and implemented an appropriate Chinese language instructional program for a prestigious PK-12 private school.
- Guided and encouraged students to develop and fulfill their full emotional and academic potential.
- Introduced children to Chinese culture and history.
- Communicated with administration about classroom duties and progress.
- Collaborated with fellow teachers to develop interdisciplinary lesson plans, enriching overall learning experiences.
- Attended ACTFL professional development workshops to stay updated on best practices in Chinese language education.

2003-09 -
2004-09

Biology Teacher

Yan Chai Hospital No.2 Secondary School, Hong Kong, Hong Kong

- Taught 12- to 16-year-olds English, Biology and Integrated Sciences.
- Strengthened interpersonal and communication skills dealing with students, parents and staff.
- Learned to handle deadlines and stressful environments, working both independently and in a team environment.

2004-11 -
2010-05

Translator

BASE Productions, Haymarket, VA

- Provided translation and transcription services to a multimedia company producing documentaries on Hong Kong and Taiwan for National Geographic.

2005-07 -
2007-12

Translator

Softitler Net, Inc.

- Proofread and authored English-to-Chinese translations for a leading provider of subtitles for the home video market.
- Worked on titles such as *An Inconvenient Truth*, *Nacho Libre*, *Aeon Flux*, and Showtime's *The L Word*, etc.

Education

- 2008-08 -
2009-09 **TCSOL (Teaching Chinese to Speakers of Other Languages) Certification**
Education Canada College - Montreal, Canada
- 2009-02 **Superior Rating, Mandarin OPI (Oral Proficiency Interview)**
ACTFL
- 2003-06 -
2003-12 **Language Proficiency Assessment For Teachers**
Hong Kong Examinations And Assessment Authority - Hong Kong
- 2001-09 -
2002-06 **Postgraduate Certificate in Education**
The University of Hong Kong - Hong Kong
- 1998-09 -
2001-06 **Bachelor of Science: Biology**
The University of Hong Kong - Hong Kong
- 1998-09 -
2001-06 **Certificate of Intermediate Spanish**
The University of Hong Kong - Hong Kong
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Affiliations

- Member, Chinese Language Teachers Association (CLTA), Since 2009
 - Member, American Council on the Teaching of Foreign Languages, Since 2008
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Hobbies

Backyard vegetable gardening, cooking, baking, traveling, hiking, reading and Chinese calligraphy.